**Annex 2**

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| --- |
| Please return the completed Application Form **by post** to the School Development Support Section, Education Bureau.  (Address: 5/F, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong)  *(Note: Please ensure that sufficient postage is paid to avoid unsuccessful delivery of mails.*  *Any underpaid mail items will be disposed of by the Hong Kong Post.)* |

**Grant for the Sister School Scheme**

**Application Form**

To: Permanent Secretary for Education

[Attn: Senior Education Officer (School Development Support) 1]

Endorsed by our **Incorporated Management Committee (IMC)** /**School Management Committee (SMC)**\*, our school now applies for the Grant for the Sister School Scheme. The information of our school is as follows: *(Please put a tick (✓) in the box as appropriate.)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of School: |  | | | | |
| School Type: | □ Secondary | □ Primary | | □ Special |  |
| Finance Type: | □ Government | □ Aided | | □ DSS | □ Caput |
| School Address: |  | | | | |
| School Telephone No. and Fax No.: | Telephone: | | Fax: | | |
| School Email address: |  | | | | |
| Name of Principal: |  | | | | |
| Name and Post of Teacher-in-charge of |  | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sister School/ the E-platform[[1]](#footnote-2): | | Vice-principal/senior teacher/teacher/others\*(Please specify): | |  |
|  | | | | |
| * Our school has joined **the Sister School Scheme.** * Our school has not joined the Sister School Scheme yet, but has already paired up with Mainland schools as sister schools *(Please also submit* ***Annex 3****).* * Our school has no sister school in the Mainland and would like to pair up with Mainland schools as sister schools through the coordination of EDB *(Please also submit* ***Annex 4****)*. | | | | |
| \* Please delete as appropriate |  | |  | |
| Signature of Supervisor/SMC Chairman\*： | |  | |
| Name of Supervisor/SMC Chairman\*： | |  | |
| Date: | |  | |

1. E-platform refers to the Electronic Platform for Sister Schools set up by EDB. EDB will contact the teacher-in-charge in due course about the creation of a user account. *(Only applicable to those schools that have no user account.)* [↑](#footnote-ref-2)